## **Attachment I: Automated Clearing House Record Specifications**

ACH record format specifications are designed to assist ACH participants in properly formatting transactions for transmission and retrieval. The following records are included in an ACH file originated to remit child support payments and payment-related information:

- File Header Record the "1"
- Company/Batch Header Record the "5"
- Entry Detail Record the "6"
- Addenda Record the "7"
- Company/Batch Control Record the "8"
- File Control Record the "9"

**Table One** contains the format for the <u>File Header Record</u>, also referred to as the <u>"1" Record</u>. This record and the <u>File Control Record</u> act as the outermost envelope of an ACH transaction. The header conveys information related to the destination and origin of the transaction.

**Table Two** contains the format for the <u>Company/ Batch Header Record</u>, also referred to as the <u>"5" Record</u>. This record and the <u>Company/Batch Control Record</u> act as an inner envelope, combining similar entries and providing information about the Originator. This record identifies the Originator and describes the purpose of the entry. This record also contains the routing and transit number of the Originator's bank for settlement, return and control purposes and the effective date of all transactions included in the batch.

**Table Three** contains the format for the <u>CCD+ Entry Detail Record</u>, also referred to as the <u>"6" Record</u>. This record serves as a request for the transfer of money to the account of the state disbursement unit (SDU) and contains information sufficient to relate the entry to the account, such as the bank account and routing and transit number. **Table Four** contains the format for the <u>CCD+ Addenda Record</u>, also known as the <u>"7" Record</u>. Remittance information relating to a child support account is contained within the 80-byte *Payment Related Information Field* of the Addenda Record, commonly referred to as the DED segment.

A relationship exists between the "6" and "7" records. The type of relationship is determined by the <u>Standard Entry Class</u> (<u>SEC</u>) designated on the Entry Detail Record. Two standard entry classes are approved for the transfer of child support payments: the <u>Cash Concentration or Disbursement plus Addenda Record (CCD+</u>) SEC and the <u>Corporate Trade Exchange (CTX)</u> SEC. For CCD+ entries, a one-to-one relationship exists between the Entry Detail record and the Addenda Record. As many as 9,999 Addenda Records may be included with one CTX Entry Detail Record. CTX Addenda Records are formatted according to the Accredited Standards Committee's <u>X12 820 Standard</u>. Table Seven contains the format for the <u>CTX Entry Detail Record</u>. Table Eight contains the format for the <u>CTX Addenda Record</u>.

**Table Five** contains the format for the <u>Company/Batch Control Record.</u> This record contains the counts and total dollar amounts for the Entry Detail Records within a batch.

Table Six contains the format for the File Control Record, which provides the total amount of credits in the file.

## **Sequence of Records**

The <u>sequence of records</u> in an ACH file is prescribed by NACHA. The following describes the sequence or records for the CCD+ and CTX entries. Any other sequence will cause the file to reject.

CCD+ Entry:

File Header Record

Company Batch Header Record

Entry Detail Record
Addenda Record

Entry Detail Record

Addenda Record

**Entry Detail Record** 

Addenda Record

Company/Batch Control Record

File Control Record

**CTX Entry:** 

File Header Record

Company Batch Header Record

Entry Detail Record

Addenda Record

Addenda Record Up to 9,999

Addenda Record Addenda Records

Addenda Record

Company/Batch Control Record

File Control Record

## **Data Specifications**

A data element has three primary attributes: <u>length</u>, <u>field requirement</u> and <u>format</u>.

<u>Length</u> Refers to the minimum/maximum use of an element. The exact length may be provided or indicated; for example, 1/6 indicates that this data element must be at least one character, but not more than six.

The <u>Inclusion Requirement</u> indicates whether the data must be included in the file. The letter "M" designates mandatory inclusion. The letter "O" designates optional inclusion.

<u>Format</u> refers to the formatting of the data elements within the field. The formats supported are alphanumeric string, date, ID and numeric.

A <u>string format</u> is designated by the letters "AN." A string data element is a sequence of letters, digits, spaces and/or special characters (with the exception of the asterisk). Within the records, all alpha-numeric fields are left justified and space filled.

A <u>date format</u> is designated by the letters "DT." The format for a date in an EFT payment file is YYMMDD, where YY is the last two digits of the year (00-99), MM is the numeric value of the month (01-12), and DD is the numeric value of the day (01-31). A four-digit year is not supported in the CCD+ file format.

An <u>ID format</u> is designated by the letters "ID." This format is used for a pre-defined identifier, such as an account number.

A <u>numeric format</u> is designated by the letters "N2." The format indicates the data element is a number with 2 decimal places to the right of a fixed, implied decimal point. The decimal point is not transmitted. It is intended that this number will always be positive for the child support application banking convention. Thus the amount, \$550.00 would appear as \*55000\*. All numeric fields are right justified and zero filled.

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| File H | leader Re | ecord Fo | ormat – Record Type 1      |        |                     |                          | Table 1  |
|--------|-----------|----------|----------------------------|--------|---------------------|--------------------------|--|
| Field  | Position  | Length   | Data Element               | Format | Mandatory<br>Values | Inclusion<br>Requirement | Data Element Description   |
| 1      | 01 to 01  | 1        | Record Type Code           | N      | 1                   | Mandatory                | Identifies the record as a File Header Record.   |
| 2      | 02 to 03  | 2        | Priority Code              | N      | 01                  | Mandatory                | Default value. May identify a file-handling priority at a future date.   |
| 3      | 04 to 13  | 10       | Immediate Destination      | N      | bTTTTAAAAC          | Mandatory                | Receiving ACH Operator's Routing Number. b = Blank TTTT = Federal Reserve Routing Symbol AAAA = ABA Institution Identifier C = Check digit |
| 4      | 14 to 23  | 10       | Immediate Origin           | N      | bTTTTAAAAC          | Mandatory                | Employer bank's Routing Number. b = Blank TTTT = Federal Reserve Routing Symbol AAAA = ABA Institution Identifier C = Check digit          |
| 5      | 24 to 29  | 6        | File Creation Date         | Date   |                     | Mandatory                | Date the file is created by the ODFI (YYMMDD).   |
| 6      | 30 to 33  | 4        | File Creation Time         | N      |                     | Optional                 | Time of day the file is created by the ODFI (HHMM).  |
| 7      | 34 to 34  | 1        | File ID Modifier           | A/N    | А                   | Mandatory                | Uniquely identifies a file when multiple files are created on the same date and between the same participants.                             |
| 8      | 35 to 37  | 3        | Record Size                | N      | 094                 | Mandatory                | Count of characters in each record.  |
| 9      | 38 to 39  | 2        | Blocking Factor            | N      | 10                  | Mandatory                | Number of physical records within a block.   |
| 10     | 40 to 40  | 1        | Format Code                | N      | 1                   | Mandatory                | Default value. May be used to identify format variations at a future date.   |
| 11     | 41to 63   | 23       | Immediate Destination Name | A/N    | SDU name            | Optional                 | Name of the receiving point for which the file is destined.  |
| 12     | 64 to 86  | 23       | Immediate Origin Name      | Α      |                     | Optional                 | Name of the ACH or receiving point sending the file.   |
| 13     | 87 to 94  | 8        | Reference Code             | A/N    |                     | Optional                 | Used to include information pertinent to the Originator.   |

| Com   | oany/Bato | ch Head | er Record Format – R           | ecord Typ | ре 5                |                          | Table 2   |
|-------|-----------|---------|--------------------------------|-----------|---------------------|--------------------------|---|
| Field | Position  | Length  | Data Element                   | Format    | Mandatory<br>Values | Inclusion<br>Requirement | Data Element Description  |
| 1     | 01 to 01  | 1       | Record Type Code               | N         | 5                   | Mandatory                | Identifies the record as a Company/ Batch Header Record.  |
| 2     | 02 to 04  | 3       | Service Class Code             | N         | 220                 | Mandatory                | Identifies the dollar type entries to be exchanged. The value must be "220."  |
| 3     | 05 to 20  | 16      | Company Name                   | A/N       |                     | Mandatory                | Identifies the employer by name.  |
| 4     | 21 to 40  | 20      | Company Discretionary<br>Data  | A/N       | EMPFEINXX           | Optional                 | Contains data meaningful to the employer. May refer payroll service provider client <sup>1</sup> See employer FEIN information below. |
| 5     | 41 to 50  | 10      | Company Identification         | A/N       | 1NNNNNNNN           | Mandatory                | Number "1" followed by the employer's FEIN (Federal Employer Identification Number).  |
| 6     | 51 to 53  | 3       | Standard Entry Class Code      | A/N       | CCD or CTX          | Mandatory                | Identifies the type of entry.   |
| 7     | 54 to 63  | 10      | Company Entry Description      | A/N       |                     | Mandatory                | Describes the type of transaction. Example: CHISUPPORT  |
| 8     | 64 to 69  | 6       | Company Descriptive Date       | Date      | YYMMDD <sup>2</sup> | Optional                 | Meaningful date to the employer.  |
| 9     | 70 to 75  | 6       | Effective Entry Date           | Date      | YYMMDD              | Mandatory                | Date on which the entries should settle. This date must be one or two days following the ACH processing date.                         |
| 10    | 76 to 78  | 3       | Settlement Date                | N         |                     | Mandatory                | Julian date the ODFI is scheduled to be debited by the Federal Reserve. Inserted by the ACH Operator.                                 |
| 11    | 79 to 79  | 1       | Originator Status Code         | A/N       | 1                   | Mandatory                | Identifies the ODFI as a financial institution bound by the ACH rules.  |
| 12    | 80 to 87  | 8       | Originating DFI Identification | A/N       | TTTTAAAA            | Mandatory                | Identifies the ODFI originating the entries.  TTTT = Federal Reserve Routing Symbol  AAAA = ABA Institution Identifier                |
| 13    | 88 to 94  | 7       | Batch Number                   | N         |                     | Mandatory                | Number assigned by the ODFI to identify the batch.  |

<sup>&</sup>lt;sup>1</sup> If an employer uses a payroll processor to create and transmit EFT files, the processor should use this field to enter the employer's FEIN without the dash, just the 9 digits.

<sup>&</sup>lt;sup>2</sup> Mandatory values if the optional field is used.

| CCD <sub>+</sub> | - Entry D | etail Re | cord Format – Reco           | rd Type 6 |                     |                          | Table 3  |
|------------------|-----------|----------|------------------------------|-----------|---------------------|--------------------------|--|
| Field            | Position  | Length   | Data Element                 | Format    | Mandatory<br>Values | Inclusion<br>Requirement | Data Element Description   |
| 1                | 01 to 01  | 1        | Record Type Code             | N         | 6                   | Mandatory                | Identifies the record as an Entry Detail Record.   |
| 2                | 02 to 03  | 2        | Transaction Code             | N         | 22                  | Mandatory                | Identifies the credit as a deposit to a checking account.  |
| 3                | 04 to11   | 8        | Receiving DFI Identification | A/N       |                     | Mandatory                | Identifies the RDFI receiving the entries.   |
| 4                | 12 to 12  | 1        | Check Digit                  | N         | 1                   | Mandatory                | Ninth digit of the RDFI's Routing Number. Validates the number to insure it was not altered during transmission.   |
| 5                | 13 to 29  | 17       | DFI Account Number           | A/N       |                     | Mandatory                | SDU Bank Account Number.   |
| 6                | 30 to 39  | 10       | Amount                       | Currency  |                     | Mandatory                | Dollar amount of the employee's child support obligation. \$0 must not be entered unless the record is serving as a pre-note.  |
| 7                | 40 to 54  | 15       | Identification Number        | A/N       |                     | Optional                 | Number meaningful to the employer for tracing purposes.  |
| 8                | 55 to76   | 22       | Receiving Company Name       | A/N       |                     | Mandatory                | Name of the SDU to which the employer/state makes payments.  |
| 9                | 77 to78   | 2        | Discretionary Data           | A/N       |                     | Optional                 | Codes significant to the ODFI.   |
| 10               | 79 to79   | 1        | Addenda Record Indicator     | N         | 1                   | Mandatory                | Indicates the existence of an Addenda Record.  |
| 11               | 80 to 94  | 15       | Trace Number                 | N         |                     | Mandatory                | Number that uniquely identifies the entry. 80 to 87: Routing Number of the ODFI 88 to 94: Entry Detail Sequence Number - assigned in ascending order to entries within each batch. |

| CCD+    | Addenda     | Record | d Format – Record Type           | 7            |                     |                          | Table 4   |
|---------|-------------|--------|----------------------------------|--------------|---------------------|--------------------------|---|
| Field   | Position    | Length | Data Element                     | Format       | Mandatory<br>Values | Inclusion<br>Requirement | Data Element Description  |
| 1       | 01 to 01    | 1      | Record Type Code                 | N            | 7                   | Mandatory                | Identifies the record as an Addenda Record.   |
| 2       | 02 to 03    | 2      | Addenda Type Code                | N            | 05                  | Mandatory                | Associates the record with its Entry Detail Record.   |
| 3       | 04 to 83    | 80     | DED Segment                      | A/N          |                     | Mandatory                | Contains payment information corresponding to the child support account.  |
| DED Seg | ment begin  | S.     |                                  | <del>*</del> |                     |                          |   |
|         |             | 3/3    | Segment Identifier               | ID           | DED                 | Mandatory                | Indicates the beginning of the DED Segment.   |
|         |             | 1      | Delimiter                        | Α            | *                   | Mandatory                |   |
| DI      | ED01        | 2/2    | Application Identifier           | ID           | CS                  | Mandatory                | Indicates the type of deduction being withheld from an employee's paycheck.   |
|         |             | 1      | Delimiter                        | Α            | *                   | Mandatory                |   |
| DI      | ED02        | 1/20   | Case Identifier                  | A/N          | NNNNNNNN            | Mandatory                | Contains the non-custodial parent's child support account number.   |
|         |             | 1      | Delimiter                        | Α            | *                   | Mandatory                |   |
| DE      | ED03        | 6/6    | Pay Date                         | DT           | YYMMDD              | Mandatory                | Provides the date income was withheld from an employee's paycheck.  |
|         |             | 1      | Delimiter                        | Α            | *                   | Mandatory                |   |
| DI      | ED04        | 1/10   | Payment Amount                   | N2           |                     | Mandatory                | Provides the amount withheld from the employee's paycheck for the pay period. Must not be \$0 unless the Employment Terminator Indicator has a value of "Y."  |
|         |             | 1      | Delimiter                        | Α            | *                   | Mandatory                |   |
| DE      | ED05        | 9/9    | NCP Social Security Number       | AN           | NNNNNNNN            | Mandatory                | Provides the non-custodial parent's Social Security number.   |
|         |             | 1      | Delimiter                        | Α            | *                   | Mandatory                |   |
| DE      | ED06        | 1/1    | Medical Support Indicator        | A/N          | Y or N              | Mandatory                | Indicates whether the employer offers family medical insurance coverage.  |
|         |             | 1      | Delimiter                        | Α            | *                   | Mandatory                |   |
| DI      | ED07        | 1/10   | NCP Name                         | A/N          |                     | Mandatory                | Contains the first seven letters of the non-custodial parent's last name, followed by the first three letters of his/her name.  |
|         |             | 1      | Delimiter                        | Α            | *                   | Mandatory                |   |
| DE      | ED08        | 5/7    | FIPS Code                        | A/N          | NNNNN               | Optionall                | Contains the FIPS Code of the county to which the payer remits payments.  |
|         |             | 1      | Delimiter                        | Α            | *                   | Mandatory                |   |
| DI      | ED09        | 1/1    | Employment Termination Indicator | A/N          | Y                   | Optional <sup>1</sup>    | Contains a value of "Y" if the employee has terminated employment.  |
|         |             | 1      | Segment Terminator               | А            | 1                   | Mandatory                |   |
| DED Seg | ment termin | nates. | •                                | •            | •                   |                          |   |
| 4       | 84 to 87    | 4      | Addenda Sequence Number          | N            |                     | Mandatory                | Number consecutively assigned to each Addenda Record following the Entry Detail Record. The first Addenda Sequence Number must always be 0001.  |
| 5       | 88 to 94    | 7      | Entry Detail Sequence Number     | N            |                     |                          | Contains the ascending sequence number section of the Entry Detail Record's Trace Number. The number is the same as the last seven digits of the Trace Number contained in the related Entry Detail Record. |

<sup>&</sup>lt;sup>1</sup> The omission of an optional element is noted by the placement of an asterisk in the place of that element. If an optional data element is the last data element in a segment and that field is not being used, the preceding asterisk is replaced by a backslash.

| CCD+  | - Addend | la Reco | ord Format – Record 1          | Гуре 8   |                     |                          | Table 5  |
|-------|----------|---------|--------------------------------|----------|---------------------|--------------------------|--|
| Field | Position | Length  | Data Element                   | Format   | Mandatory<br>Values | Inclusion<br>Requirement | Data Element Description   |
| 1     | 01 to 01 | 1       | Record Type Code               | N        | 8                   | Mandatory                | Identifies the record as a Company/ Batch Control Record. The value must be "8."   |
| 2     | 02 to 04 | 3       | Service Class Code             | N        | 220                 | Mandatory                | Identifies the dollar type entries to be exchanged. The value must match the value in the corresponding field of the Company/Batch Header Record.                                |
| 3     | 05 to 10 | 6       | Entry/Addenda Count            | N        |                     | Mandatory                | Number of Entry Detail and Addenda Records in the batch.   |
| 4     | 11 to 20 | 10      | Entry Hash                     | N        |                     | Mandatory                | Arithmetic sum of the Receiving DFI Identification fields in Entry Detail Records in the batch. If the sum is more than ten digits, the entry is the last ten digits of the sum. |
| 5     | 21 to 32 | 12      | Total Debit Amount             | Currency | 00000000000         | Mandatory                | Must be blank. The SDUs do not accept ACH debits.  |
| 6     | 33 to 44 | 12      | Total Credit Amount            | Currency |                     | Mandatory                | Accumulated Entry Detail Record credit totals.   |
| 7     | 45 to 54 | 10      | Company Identification         | A/N      | 1NNNNNNNNN          | Mandatory                | The number "1" followed by the employer's EIN (IRS Employer Identification Number).  |
| 8     | 55 to 73 | 19      | Message Authentication Code    | A/N      |                     | Optional                 | Validates the authenticity of ACH entries using the DES algorithm.   |
| 9     | 74 to 79 | 6       | Reserved                       | Blank    |                     | N/A                      | Reserved for future use by the ACH.  |
| 10    | 80 to 87 | 8       | Originating DFI Identification | A/N      | TTTTAAAA            | Mandatory                | Identifies the ODFI originating the entries.  TTTT = Federal Reserve Routing Symbol  AAAA = ABA Institution Identifier   |
| 11    | 88 to 94 | 7       | Batch Number                   | N        |                     | Mandatory                | Number assigned by the ODFI to identify the batch.   |

| File C | Control R | ecord Fo | ormat – Record Typ  | oe 9     |                  |                          | Table 6   |
|--------|-----------|----------|---------------------|----------|------------------|--------------------------|---|
| Field  | Position  | Length   | Data Element        | Format   | Mandatory Values | Inclusion<br>Requirement | Data Element Description  |
| 1      | 01 to 01  | 1        | Record Type Code    | N        | 9                | Mandatory                | Identifies the record as a File Control Record.                       |
| 2      | 02 to 07  | 6        | Batch Count         | N        |                  | Mandatory                | Number of Company/Batch Header records in the file.                   |
| 3      | 08 to 13  | 6        | Block Count         | N        |                  | Mandatory                | Number of physical blocks in the file.                                |
| 4      | 14 to 21  | 8        | Entry/Addenda Count | N        |                  | Mandatory                | Number of Entry Detail and Addenda Records in the file.               |
| 5      | 22 to 31  | 10       | Entry Hash          | N        |                  | Mandatory                | Sum of the corresponding fields in the Company/Batch Control Records. |
| 6      | 32 to 43  | 12       | Total Debit         | Currency | 00000000000      | Mandatory                | Must be blank. The SDUs do not accept ACH debits.                     |
| 7      | 44 to 55  | 12       | Total Credit        | Currency |                  | Mandatory                | Accumulated Company/Batch Control Record credit totals.               |
| 8      | 56 to 94  | 39       | Reserved            | N/A      |                  | N/A                      | Reserved for future use by the ACH                                    |

| CTX E | Entry Det | ail Reco | ord Format – Record          | Type 6   |                     |                          | Table 7  |
|-------|-----------|----------|------------------------------|----------|---------------------|--------------------------|--|
| Field | Position  | Length   | Data Element                 | Format   | Mandatory<br>Values | Inclusion<br>Requirement | Data Element Description   |
| 1     | 01 to 01  | 1        | Record Type Code             | N        | 6                   | Mandatory                | Identifies the record as an Entry Detail Record.   |
| 2     | 02 to 03  | 2        | Transaction Code             | N        | 22                  | Mandatory                | Identifies the credit as a deposit to a checking account.  |
| 3     | 04 to11   | 8        | Receiving DFI Identification | A/N      |                     | Mandatory                | Identifies the RDFI receiving the entries.   |
| 4     | 12 to 12  | 1        | Check Digit                  | N        | 1                   | Mandatory                | Ninth digit of the RDFI's Routing and Transit Number. Validates the number to insure it was not altered during transmission.   |
| 5     | 13 to 29  | 17       | DFI Account Number           | A/N      |                     | Mandatory                | SDU Bank Account Number.   |
| 6     | 30 to 39  | 10       | Amount                       | Currency |                     | Mandatory                | Dollar amount of the employee's child support obligation. \$0 must not be entered unless the record is serving as a pre-note.  |
| 7     | 40 to 54  | 15       | Identification Number        | A/N      |                     | Optional                 | Number meaningful to the employer for tracing purposes.  |
| 8     | 55 to 58  | 4        | Number of addenda records    | N        |                     | Mandatory                | Count of Addenda Records associated with the Entry Detail Record.  |
| 9     | 59 to 74  | 16       | Receiving Company Name       | A/N      |                     | Mandatory                | Name of the SDU to which the employer/state makes payments.  |
| 10    | 75 to 76  | 2        | Reserved                     | Blank    | Bb                  | N/A                      | Reserved for future ACH use.   |
| 11    | 77 to78   | 2        | Discretionary Data           | A/N      |                     | Optional                 | Codes significant to the ODFI.   |
| 12    | 79 to79   | 1        | Addenda Record Indicator     | N        | 1                   | Mandatory                | Indicates the existence of an Addenda Record.  |
| 13    | 80 to 94  | 15       | Trace Number                 | N        |                     | Mandatory                | Number that uniquely identifies the entry. 80 to 87: Routing Number of the ODFI 88 to 94: Entry Detail Sequence Number - assigned in ascending order to entries within each batch. |

| CTX A | ddenda   | Record | Format – Record Type         | 7      |                   |                          | Table 8   |
|-------|----------|--------|------------------------------|--------|-------------------|--------------------------|---|
| Field | Position | Length | Data Element                 | Format | Mandatory Values  | Inclusion<br>Requirement | Data Element Description  |
| 1     | 01 to 01 | 1      | Record Type Code             | N      | 7                 | Mandatory                | Identifies the record as an Addenda Record.   |
| 2     | 02 to 03 | 2      | Addenda Type Code            | N      | 05                | Mandatory                | Associates the record with its Entry Detail Record.   |
| 3     | 04 to 83 | 80     | A820 Transaction Set         | A/N    | See Attachment II | Mandatory                | Contains payment information corresponding to the child support account.  |
| 4     | 84 to 87 | 4      | Addenda Sequence Number      | N      |                   | Mandatory                | Number consecutively assigned to each Addenda Record following the Entry Detail Record. The first Addenda Sequence Number must always be 0001.  |
| 5     | 88 to 94 | 7      | Entry Detail Sequence Number | N      |                   |                          | Contains the ascending sequence number section of the Entry Detail Record's Trace Number. The number is the same as the last seven digits of the Trace Number contained in the related Entry Detail Record. |

| A820  | Transact        | ion Set                             |                          |                  | Table 9   |
|-------|-----------------|-------------------------------------|--------------------------|------------------|---|
| Field | Field<br>Length | Data Element                        | Inclusion<br>Requirement | Mandatory Values |   |
|       | 3/3             | Segment name                        | Mandatory                | ISA              | Identifies the segment.   |
|       | 1/1             | Data Element Separator              | Mandatory                | *                |   |
| ISA01 | 2/2             | Authorization Information Qualifier | Mandatory                |                  | Identifies the type of information in the Authorization Information field.  |
|       | 1/1             | Data Element Separator              | Mandatory                | *                |   |
| ISA02 | 10/10           | Authorization Information           | Mandatory                |                  | Provides additional identification of the sender or data in the interchange.  |
|       | 1/1             | Separator                           | Mandatory                | *                |   |
| ISA03 | 2/2             | Security Information Qualifier      | Mandatory                |                  | Identifies the type of information in the Security Information field.   |
|       | 1/1             | Data Element Separator              | Mandatory                | *                |   |
| ISA04 | 10/10           | Security Information                | Mandatory                |                  | Provides security information about the sender or the data in the interchange.                                      |
|       | 1/1             | Data Element Separator              | Mandatory                | *                |   |
| ISA05 | 2/2             | Interchange ID Qualifier            | Mandatory                |                  | Provides the system/method of code structure used to designate the Sender or Receiver ID element being qualified.   |
|       | 1/1             | Data Element Separator              | Mandatory                | *                |   |
| ISA06 | 15/15           | Interchange Sender ID               | Mandatory                |                  | Provides the code published by the Sender for parties to use as the Receiver ID to route data.                      |
|       | 1/1             | Data Element Separator              | Mandatory                | *                |   |
| ISA07 | 2/2             | Interchange ID Qualifier            | Mandatory                |                  | Designates the system/method of code structure used to designate the Sender or Receiver ID element being qualified. |
|       | 1/1             | Data Element Separator              | Mandatory                | *                |   |
| ISA08 | 15/15           | Interchange Receiver ID             | Mandatory                |                  | Code published by the Receiver to identify the Sender.  |
|       | 1/1             | Data Element Separator              | Mandatory                | *                |   |
| ISA09 | 6/6             | Interchange Date                    | Mandatory                |                  | Indicates the date of the interchange.  |

| A820  | Transac | tion Set                                  |           |    | Table 9   |
|-------|---------|---|-----------|----|---|
|       | 1/1     | Data Element Separator                    | Mandatory | *  |   |
| ISA10 | 4/4     | Interchange Time                          | Mandatory |    | Indicates the time of the interchange. Hours = 00 to24.   |
|       | 1/1     | Data Element Separator                    | Mandatory | *  |   |
| ISA11 | 1/1     | Interface Control Standards Identifier    | Mandatory |    | Identifies the agency responsible for the control standard applied to the message enclosed by the Interchange Header (ISA) and Trailer (IEA).   |
|       | 1/1     | Data Element Separator                    | Mandatory | *  |   |
| ISA12 | 5/5     | Interchange Version Control Number        | Mandatory |    | Version number of the interchange control segments.   |
|       | 1/1     | Data Element Separator                    | Mandatory | *  |   |
| ISA13 | 9/9     | Interchange Control Number                | Mandatory |    | With the Sender ID, this number uniquely identifies the interchange data to the receiver. This number must be the same as the value in IES02.   |
|       | 1/1     | Data Element Separator                    | Mandatory | *  |   |
| ISA14 | 1/1     | Acknowledgment Requested                  | Mandatory |    | Used by the sender to request an interchange acknowledgment.  |
|       | 1/1     | Data Element Separator                    | Mandatory | *  |   |
| ISA15 | 1/1     | Test Indicator                            | Mandatory |    | Indicates if the data in the interchange is test or production.   |
|       | 1/1     | Data Element Separator                    | Mandatory | *  |   |
| ISA16 | 1/1     | Sub-element Separator                     | Mandatory |    | Reserved for future expansion.  |
|       | 1/1     | Segment Separator                         | Mandatory | \  |   |
|       | 2/2     | Segment Name                              | Mandatory | GS |   |
|       | 1/1     | Data Element Separator                    | Mandatory | *  |   |
| GS01  | 2/2     | Functional Identifier Code                | Mandatory |    | Identifies a group of application related transaction sets. For the 820 Payment Order/Remittance Advice, the value is "RA."   |
|       | 1/1     | Data Element Separator                    | Mandatory | *  |   |
| GS02  | 2/15    | Application Senders Code                  | Mandatory |    | Identifies the Sender.  |
|       | 1/1     | Data Element Separator                    | Mandatory | *  |   |
| GS03  | 2/15    | Application Receivers Code                | Mandatory |    | Identifies the Receiver.  |
|       | 1/1     | Data Element Separator                    | Mandatory | *  |   |
| GS04  | 6/6     | Date                                      | Mandatory |    | YYMMDD  |
|       | 1/1     | Data Element Separator                    | Mandatory | *  |   |
| GS05  | 4/6     | Time                                      | Mandatory |    | HHMMSS. H = 00-24. SS is optional.  |
|       | 1/1     | Data Element Separator                    | Mandatory | *  |   |
| GS06  | 1/9     | Group Control Number                      | Mandatory |    | Number assigned and maintained by the Sender; must be identical to the number in GE02.  |
|       | 1/1     | Data Element Separator                    | Mandatory | *  |   |
| GS07  | 1/2     | Responsible Agency code                   | Mandatory |    | Used with GS08 to identify the issuer of the standard.  |
|       | 1/1     | Data Element Separator                    | Mandatory | *  |   |
| GS08  | 1/12    | Version/Release/ Industry Identifier Code | Mandatory |    | Indicates the version, release, sub-release and industry identifier of the EDI standard being used. Positions 1-3 designate the Version Number; Positions 4-6 designate the Release and Sub-release level of the version; Positions 7-12designate the Industry or Trade Association ID. |
|       | 1/1     | Segment Separator                         | Mandatory | *  |   |

| A820 T | Transac <sup>.</sup> | tion Set                              |             |                         | Table 9  |
|--------|----------------------|---------------------------------------|-------------|-------------------------|--|
|        | 2/2                  | Segment Name                          | Mandatory   | ST                      | Identifies the segment.  |
| ST01   | 3/3                  | Transaction Set Identifier Code       | Mandatory   |                         | Uniquely identifies the transaction set. The value must be "820".  |
|        | 1/1                  | Data Element Separator                | Mandatory   | *                       |  |
| ST02   | 4/9                  | Transaction Set Control number        | Mandatory   |                         | Unique control number assigned by the originating company.   |
|        | 1/1                  | Segment Separator                     | Mandatory   | *                       |  |
|        | 3/3                  | Segment Name                          | Mandatory   | BPR                     |  |
| BPR01  | 1/1                  | Transaction Code                      | Mandatory   |                         | Designates the action to be taken.   |
|        | 1/1                  | Data Element Separator                | Mandatory   | *                       |  |
| BPR02  | 1/15                 | Monetary Amount                       | Mandatory   |                         | Total amount of all of the payments sent. The number will include the decimal point.   |
|        | 1/1                  | Data Element Separator                | Mandatory   |                         |  |
| BPR03  | 1/1                  | Credit/Debit Code                     | Mandatory   | С                       | "C" indicates a credit to the receiver and a debit to the originator.  |
|        | 1/1                  | Data Element Separator                | Mandatory   | *                       |  |
| BPR04  | 3/3                  | Payment Method Code                   | Mandatory   |                         | Indicates the transfer method.   |
|        | 1/1                  | Data Element Separator                | Mandatory   | *                       |  |
| BPR05  | 1/10                 | Payment Format                        | Optional    |                         | Identifies the payment format used.  |
|        | 1/1                  | Data Element Separator                | Conditional | * if BPR05 is populated |  |
| BPR06  | 2/2                  | DFI ID Number Qualifier               | Optional    |                         | Indicates the type of ID used by the DFI. If the field is populated, BPR07 must be populated.  |
|        | 1/1                  | Data Element Separator                | Conditional | * if BPR06 is populated |  |
| BPR07  | 3/12                 | DFI Identification Number             | Optional    |                         | Originating Financial Institution Identifier. If this field is populated, BPR06 must be populated.   |
|        | 1/1                  | Data Element Separator                | Conditional | * if BPR07 is populated |  |
| BPR08  | 2/2                  | Account Number Qualifier Code         | Optional    |                         | The Originating Financial Institution account number qualifier. If the field is populated, BPR09 must be populated.                                    |
|        | 1/1                  | Data Element Separator                | Conditional | * if BPR08 is populated |  |
| BPR09  | 1/35                 | Account Number                        | Optional    |                         | Originating Company's account number. This field is required if BPR08 is populated.  |
|        | 1/1                  | Data Element Separator                | Conditional | * if BPR09 is populated |  |
| BPR10  | 10/10                | Originating Company Identifier        | Optional    |                         | Company ID: The number "1" followed by the FEIN.   |
|        | 1/1                  | Data Element Separator                | Conditional | * if BPR10 is populated |  |
| BPR11  | 9/9                  | Originating Company Supplemental Code | Optional    |                         | Code defined between the Originator and the Originating Depository Financial Institution that uniquely identifies the company initiating the transfer. |
|        | 1/1                  | Data Element Separator                | Conditional | * if BPR11 is populated |  |
| BPR12  | 2/2                  | DFI ID Number Qualifier               | Optional    |                         | Code used for the type of ID number used by the DFI. If this field is populated, BPR13 must be populated.  |

| A820 T | ransac | tion Set                       |             |                         | Table 9  |
|--------|--------|--------------------------------|-------------|-------------------------|--|
|        | 1/1    | Data Element Separator         | Conditional | * if BPR12 is populated |  |
| BPR13  | 3/12   | DFI Identification Number      | Optional    |                         | Receiving Financial Institution Number. If this field is populated, BPR12 must be populated.   |
|        | 1/1    | Data Element Separator         | Conditional | * if BPR13 is populated |  |
| BPR14  | 2/2    | Account Number Qualifier Code  | Optional    |                         | Identifies the Receiving Financial Institution bank account type. If this field is populated, BPR15 must be populated.                                       |
|        | 1/1    | Data Element Separator         | Conditional | * if BPR14 is populated |  |
| BPR15  | 1/35   | Account Number                 | Optional    |                         | Receiver's bank account number. This field is required if BPR14 is populated.  |
|        | 1/1    | Data Element Separator         | Conditional | * if BPR15 is populated |  |
| BPR16  | 6/6    | Effective Entry Date           | Optional    |                         | Date the Originator intends for the transaction to be settled.   |
|        | 1/1    | Segment Separator              | Conditional | * if BPR16 is populated |  |
|        | 3/3    | Segment Name                   | Mandatory   | TRN                     | Identifies the segment.  |
| TRN01  | 1/2    | Trace Type Code                | Mandatory   |                         | Identifies which transaction is being referenced.  |
|        | 1/1    | Data Element Separator         | Mandatory   | *                       |  |
| TRN02  | 1/30   | Reference Number               | Mandatory   |                         | Contains the reference number that identifies the payment order/remittance advice. This number is unique between Sender and Receiver.                        |
|        | 1/1    | Data Element Separator         | Mandatory   | *                       |  |
| TRN03  | 10/10  | Originating Company Identifier | Optional    |                         | Company ID: The number "1" followed by the FEIN.   |
|        | 1/1    | Data Element Separator         | Conditional | * if TRN03 is populated |  |
| TRN04  | 1/30   | Reference Number               | Optional    |                         | Uniquely identifies a sub-division within a company.   |
|        | 1/1    | Segment Separator              | Conditional | * if TRN04 is populated |  |
|        | 3/3    | Segment Name                   | Mandatory   | DED                     | Identifies the segment.  |
| DED01  | 2/2    | Application Identifier         | Mandatory   | CS                      | Indicates the type of deduction being withheld from an employee's paycheck.  |
|        | 1/1    | Data Element Separator         | Mandatory   | *                       |  |
| DED02  | 1/20   | Case Identifier                | Mandatory   | NNNNNNNN                | Contains the non-custodial parent's case identifier  |
|        | 1/1    | Data Element Separator         | Mandatory   | *                       |  |
| DED03  | 6/6    | Pay Date                       | Mandatory   |                         | Provides the date income was withheld from an employee's paycheck.   |
|        | 1/1    | Data Element Separator         | Mandatory   | *                       |  |
| DED04  | 1/10   | Payment Amount                 | Mandatory   |                         | Provides the amount withheld from the employee's paycheck for the pay period. Must not be \$0 unless the Employment Terminator Indicator has a value of "Y." |
|        | 1/1    | Data Element Separator         | Mandatory   | *                       |  |

| A820 Transaction Set Table |      |                                      |           |              |  |
|----------------------------|------|--------------------------------------|-----------|--------------|--|
| DED05                      | 9/9  | NCP Social Security Number           | Mandatory | NNNNNNNN     | Provides the non-custodial parent's Social Security Number.  |
|                            | 1/1  | Data Element Separator               | Mandatory | *            |  |
| DED06                      | 1/1  | Medical Support Indicator            | Mandatory |              | Indicates whether the employer offers family medical insurance coverage. "Y" = Yes; "N" = No   |
|                            | 1/1  | Data Element Separator               | Mandatory | *            |  |
| DED07                      | 1/10 | NCP Name                             | Mandatory |              | Contains the first seven letters of the non-custodial parent's last name, comma, and first three letters of his /her name.   |
|                            | 1/1  | Data Element Separator               | Mandatory | *            |  |
| DED08                      | 5/7  | FIPS Code                            | Optional  | See Table 10 | Contains the FIPS Code of the county to whom the employer remits payments.   |
|                            | 1/1  | Data Element Separator               | Mandatory | *            |  |
| DED09                      | 1/1  | Employment Termination Indicator     | Optional  |              | Contains a value of "Y" if the employee has terminated employment.   |
|                            | 1/1  | Segment Separator                    | Mandatory | 1            |  |
|                            | 2/2  | Segment Name                         | Mandatory | SE           | Identifies the segment.  |
|                            | 1/1  | Data Element Separator               | Mandatory | *            |  |
| SE01                       | 1/6  | Number of Included Segments          | Mandatory |              | Total number of segments included in the transaction set, including the ST and SE segments.  |
|                            | 1/1  | Data Element Separator               | Mandatory | *            |  |
| SE02                       | 4/9  | Transaction Set control Number       | Mandatory |              | Identifying control number assigned by the Originator.   |
|                            | 1/1  | Segment Separator                    | Mandatory | 1            |  |
|                            | 2/2  | Segment Name                         | Mandatory | GE           |  |
| GE01                       | 1/6  | Number of Transactions Sets Included | Mandatory |              | Total number of transaction sets included in the functional group or interchange group terminated by the trailer.  |
|                            | 1/1  | Data Element Separator               | Mandatory | *            |  |
| GE02                       | 1/9  | Group Control Number                 | Mandatory |              | Number assigned by the sender; must be identical to the number contained in GS06.  |
|                            | 1/1  | Segment Separator                    | Mandatory | *            |  |
|                            | 3/3  | Segment name                         | Mandatory | IEA          | Identifies the segment.  |
|                            | 1/1  | Data Element Separator               | Mandatory | *            |  |
| IEA01                      | 1/5  | Number of included functional groups | Mandatory |              | Count of the number of functional groups included in the transmission.   |
|                            | 1/1  | Data Element Separator               | Mandatory | *            |  |
| IEA02                      | 9/9  | Interchange Control Number           | Mandatory |              | Assigned by the Sender to uniquely identify the interchange data. Together with the Sender ID it uniquely identifies the interchange data to the Receiver. This number must be the same as the value in ISA13. |
|                            | 1/1  | Segment Separator                    | Mandatory | 1            |  |